



Great Northwest Music Student Registration Form

Please fill out the highlighted sections:

Student information:

Name: _____ Age: _____ Birthdate: ____/____/____

Billing information:

Parent: _____ Preferred mode of contact: Call Text Email

Phone*: (____) _____ - _____ Alternate phone*: (____) _____ - _____

Email: _____ @ _____

Please make sure that **all numbers provided are able to receive voice mail and/or texts.*

Address: _____

Emergency Contact:

Name: _____ Phone: (____) _____ - _____ Relationship: _____

Tuition Payment Options (select one) :

☐ **Autopay** via an active credit/debit card number placed on file with Great Northwest Music. This card will be billed the first business day of each month.

☐ **Cash**, payable on the last lesson of any given month. An active credit/debit card number must be placed on file with Great Northwest Music. This card will be billed the first business day of the month if cash payment has not been made.

☐ **Post-dated checks** for the semester (one per month for January-June or July-December).

☐ **Prepayment of four or more months' tuition** (receive a 5% discount).

Please read and sign the Policies and Procedures items on the reverse of this form.

This section to be filled out by Great Northwest Music Staff:

Class: _____ Day/Time: _____ Code: _____ Tuition: \$ _____

Lesson: ☐ Private ☐ Shared Lesson with: _____

Instrument: _____ Level: ☐ Beginner ☐ Years of lessons: _____ Lesson length: ☐ 30 ☐ 45 ☐ 60

Teacher: _____ Day/Time: _____ Start Date: _____ Tuition: \$ _____

First Month's Tuition \$ _____ (Full/Pro-rated _____ weeks) + \$10 New Student Registration Fee = Total due: \$ _____

OFFICE USE ONLY

Registration Fee received: _____ Tuition received: _____ Autopay Form received: _____

Method: Autopay Cash Post-dated checks 4 mos. Prepaid

Entered in AIMSI Date: _____ Initials: _____

Payment Applied Date: _____ Initials: _____

This section to be filled out by Great Northwest Music Staff:

Great Northwest Music Policies and Procedures

Student: _____ Teacher: _____

Class/Lesson Day & Time: _____ Start Date: _____

Please
initial:

Student Drop-Off & Pick-up: Children 8 or younger must be walked to and from their lesson and directly supervised at all times while in the store.

Student Withdrawals/Refunds: Students may withdraw at any time, and a credit will be placed on account for any remaining lessons. There are no refunds for registration fees, tuition for classes/lessons taken, or materials.

Missed Lessons: Students may miss up to 4 lessons per semester (Jan.1-Jun.30 and Jul.1-Dec.31) for any reason, with July and August absences counting 2 for 1. Inclement weather and teacher cancellations are not counted. Credit for lessons not made up will be applied to the following month or to the student's last month in attendance.

If at all possible, please notify the store 2 or more hours prior to the lesson. Missed lessons with late notification (less than 30 min.) or no notification will be billed as lessons taken. Any subsequent absences after the 4 will be billed as lessons taken, with the exception of inclement weather or teacher cancellation. Please see us if student illness necessitates a prolonged absence, and we will work with your family's needs.

Missed Classes: No credit will be applied for missed classes. Students are encouraged to call and get the assignment for the following week.

Cancellations due to instructor absences/inclement weather:

Lessons: If a teacher must cancel and a substitute is not available, the lesson will be credited to the student's account. If District 7 schools close due to inclement weather, students will be contacted and any missed lessons will be credited to the student's account.

Classes: If a class is cancelled for either of the above reasons, the teacher will make up the missed class by either adding time to any remaining classes or adding on an additional class. If a make-up class cannot be scheduled, the missed class will be credited to the student's account.

Injuries: Parents or legal guardians of minors are responsible for their children's supervision before and after each class or lesson. In case of a medical emergency, if neither the parent of a minor nor the emergency contact can be reached, the studio is authorized to direct the student's care until the arrival of the parent or the emergency contact listed on the reverse side of this registration form. Parents, legal guardians of minors, students and adult students, represented by the signature on the registration form, waive the right to pursue any legal action towards the store or the instructor for any injury sustained while at Great Northwest Music.

I have read and understand Great Northwest Music's Policies and Procedures. By initialing each one, I indicate my full agreement to abide by them. I waive the right to any legal action for any injury as stated in the Policies and Procedures.

Signature of Parent /Adult Student

____/____/____
Date

Print Name



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